



CRICKET ASSOCIATION OF NEPAL
MULPANI – 6, KATHMANDU
REQUEST FOR PROPOSAL (RFP)

ALL BIDDERS ARE REQUESTED TO READ THIS RFP AND TO THE INSTRUCTIONS AND REQUIREMENTS.

SECTION 1: INTRODUCTION

The Cricket Association of Nepal (CAN) is the official governing body for cricket in Nepal, dedicated to the promotion and development of the sport nationwide. With a robust structure that includes 45 District Associations and 7 Provincial Associations, CAN works to strengthen cricket at all levels across the country. It manages the men's, women's, and age-group national teams, providing a clear pathway for talent development and international representation. Through strategic initiatives and inclusive programs, CAN is committed to growing cricket as a unifying and aspirational sport throughout Nepal.

SECTION 2: ELIGIBILITY OF BIDDERS

CAN is seeking proposals from qualified IT firms or developers for the design, development, and deployment of a Database Management System (DBMS). The system must serve as an integrated digital platform to store, manage, and analyze key information related to cricket operations in Nepal.

SECTION 3: SCOPE OF WORK

CAN will evaluate all proposals received in response to this RFP in accordance with the set evaluation criteria.

BACKGROUND

The main aim of this project is to develop a secure, user-friendly, scalable, and AI-enabled database management system that functions as a centralized data bank for CAN and facilitates informed decision-making through analytics and reporting.

SCOPE OF WORK AND ACTIVITIES

The system must include (but is not limited to) the following features/modules:

I. USER PROFILE MANAGEMENT

1. Board Members (Central, Provincial and Districts)
2. CAN Staff (Central, Provincial and Districts)
3. Players (National, Provincial, District)
4. Match Officials (Umpires, Referees)
5. Scorers
6. Coaches
7. Selectors

II. PLAYER PERFORMANCE & STATS TRACKING

1. Match-wise stats (batting, bowling, fielding)
2. Career statistics and analytics
3. Injury and fitness records

III. MATCH OFFICIAL AND COACH MANAGEMENT

1. Appointment history, performance grading, and assignments
2. Certification details and training records
3. Assigning specific programs to players

IV. REPORTING PLATFORM

1. For Selectors to submit match observations, assessments, and recommendations
2. For Match Officials to submit post-match reports and evaluations
3. For District and Provincial offices to report about cricketing activities
4. For Players to report on assignments assigned by the coaching staff



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V. AI-SUPPORTED ANALYSIS TOOL

1. Analyze individual player performance trends
2. Identify player strengths and weaknesses
3. Provide gap analysis and suggestions for improvement in playing style based on performance data

VI. SYSTEM REQUIREMENTS

1. Web-based and mobile-friendly platform
2. Role-based access and user authentication
3. Secure cloud storage and regular backup
4. Exportable data formats (PDF, Excel, CSV)
5. Dashboard with key insights and KPIs
6. Admin panel for CAN, to manage content, users, and access

DELIVERABLES

1. Functional database system with all the above modules
2. Source code and technical documentation
3. Training for CAN staff
4. Post-deployment support (minimum 1 year)
5. Data migration and integration support (if applicable)

SECTION 4: PROPOSAL INSTRUCTIONS

The bidder's proposal will consist of two separate documents:

PART I: TECHNICAL OFFER – 70%

PART II: FINANCIAL OFFER – 30%

The Technical Offer and the Financial Offer (together “proposal”) must be submitted separately in the sealed document. Proposals that are incomplete or do not address these criteria may not be considered in the review process. All proposals (Technical and Financial) must be submitted with a Cover Letter which must include the following information and must be signed by the authorized representative of the bidder organization:

1. Date of proposal submission
2. Company Profile with company documents (copy of company registration, PAN/ VAT registration and latest tax clearance certificate)
3. Technical Proposal with project approach, architecture, and timeline (phase-wise integration)
4. Financial Proposal (Item-wise breakdown, total cost, taxes)
5. List of Relevant Experience (with references if available)
6. Team Composition and Qualifications
7. Support and Maintenance Plan

PART I: TECHNICAL OFFER

The technical offer should include the following:

VII. BIDDERS PAST PERFORMANCE RECORD/ RELEVANT EXPERIENCE – (MAXIMUM OF 2 PAGES)

Information related to bidder's past performance/ prior experience in conducting work in the country/ region similar in nature and volume of the services requested (brief description, deliverables, date, client, and more)

VIII. TECHNICAL APPROACH – (MAXIMUM OF 5 PAGES)

The technical approach must describe the proposed approach for achieving the objectives and must address the following:

- a. A brief description of the bidder's understanding of the objectives and scope of work.



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- b. An overview as to how the bidder would propose completing the requested services indicated in this RFP.

IX. TEAM STRUCTURE REQUIREMENTS – (MAXIMUM OF 3 PAGES, EXCLUDING CVs)

- a. Team Structure: Bidders must describe the structure of the team that will deliver the objectives and scope of work described in this RFP. Team structures must identify the team leader or person in-charge and other team members and the roles and responsibilities that each will have for the work to be carried out under this RFP.
- b. A current CV for the proposed personnel with the most recent experience and summarizing relevant experience and qualifications.

PART II: FINANCIAL OFFER

As part of the Financial Offer, bidders must include a detailed budget, submitted in Microsoft Excel.

Bidders are required to include and clearly mention all costs in detail, as necessary, to complete the work called for hereinafter.

A full-proposal submission will include the following documents:

- Cover Letter
- Technical Offer
- Financial Offer

SECTION 5: EVALUATION CRITERIA

Quotations will be evaluated based on:

1. Technical soundness and understanding of requirements
2. Experience with similar projects
3. Cost competitiveness
4. Delivery timeline
5. Post-deployment support commitment

SECTION 6: SUBMISSION DEADLINE AND CONTACT

Please be informed that all proposals must be submitted to CAN no later than **JULY 31, 2025, BY 11 A.M.**

The hard copy of the quotation should be submitted in company letterhead, duly signed, and stamped by an authorized individual and delivered to CAN in a sealed envelope addressed as follows:

‘THE GENERAL MANAGER
REQUEST FOR PROPOSAL (RFP) SUBMISSION
FOR DEVELOPMENT OF A COMPREHENSIVE DATABASE MANAGEMENT SYSTEM
CRICKET ASSOCIATION OF NEPAL
MULPANI – 6, KATHMANDU’

NOTE:

1. For any further information or clarification, please contact us via email at procurement@cricketnepal.org.np.
2. Phone inquiries will not be entertained under any circumstances. Please send your queries via email at procurement@cricketnepal.org.np.
3. Proposals submitted via email, or any online medium will not be considered for this Request for Proposal (RFP). Only hard copy submissions in accordance with the instructions outlined in this RFP will be accepted.

RIGHTS RESERVED BY CAN

CAN reserves the right to accept or reject any or all quotations, without assigning any reason whatsoever. CAN may also request shortlisted vendors for a presentation or demo if necessary.